

CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 22, 2022

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 8, 2022.

FLAG SALUTE

COUNCIL ROLL CALL: Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina
MAYOR: Chau

APPROVAL OF MINUTES – March 8, 2022 and March 10, 2022

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTION/2022 BUDGET

84A-2022 Introduction of the 2022 Budget
No public input on introduction
Budget Synopsis Published in the Press of AC 03/26/2022
Public Hearing and Final Adoption: 7:00 pm 4/26/2022

RESOLUTIONS

- 85-2022** Resolution of the Common Council of the City of Northfield Appointing Municipal Clerk and Business Administrator Mary Canesi as Municipal Housing Liaison for the City of Northfield
- 86-2022** Bond Resolution Providing for the Combination of Certain Issues of General Obligation Bonds or Notes of the City of Northfield, in the County of Atlantic, New Jersey, into a Single Issue of General Obligation Bonds in Aggregate Principal Amount of \$3,778,000
- 87-2022** Resolution Determining the Form and Other Details of \$3,778,000 General Obligation Bonds, Series 2022, of the City of Northfield, in the County of Atlantic, New Jersey and Providing for Their Sale
- 88-2022** To Accept Land Sale Bid for Block 92, Lot 31 After Public Auction
- 89-2022** Resolution of the City of Northfield Authorizing the Execution of Emergency Management Agency Assistance Grant (EMAA) Questionnaire

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 22, 2022**

ORDINANCE

5-2022 Ordinance for Adoption of the Floodplain Management Regulations of the City of Northfield - Amending the City of Northfield Code of Ordinances to Repeal Chapter 188-Flood Damage Prevention; to Adopt a New Chapter 189 Entitled Floodplain Management Regulations; to Adopt Flood Hazard Maps; to Designate a Floodplain Administrator; and Providing for Severability and an Effective Date
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC 3/26/2022

6-2022 Amending Chapter 215-36 of the City of Northfield Code of Ordinances Entitled Floodplain Management
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC 3/26/2022

PAYMENT OF BILLS \$ 1,193,965.31

MEETING NOTICES

City Council	April 12, 2022	6pm Work Session Regular Session Immediately Following
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ADJOURNMENT

RESOLUTION NO. 84A-2022

Introduction of the 2022 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of Northfield, at a meeting of said Council on March 22, 2022, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

There will be public hearing on the 2022 municipal budget at 7:00pm, on April 26, 2022, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225, after which the matter will be considered for final adoption.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 84A-2022, ATTACHMENT

CAP Information			
	appropriation	levy	
Total Available	9,967,409.27	9,105,585.28	
Total Appropriated	9,546,869.00	8,394,826.77	
Remaining (Excess)	420,540.27	710,758.51	
Difference between 2.5% & 3.5%	90,317.33	Cap Bank	\$ 1,267,129.00

TAX				
TAX RATE	2022 CURRENT	2021 PRIOR	CHANGE	
LOCAL	0.968	0.968	0.000	0.02%
TOTAL	3.521	3.455	0.067	1.93%
TOTAL LOCAL LEVY	8,394,826.77	8,418,277.04	(23,450.27)	-0.28%
NET VALUATION TAX	867,036,960	869,648,060	(2,611,100.00)	-0.30%
		.34 cents	\$25,275.44	Revenue Loss

TOTAL BUDGET				
	CURRENT	PRIOR	CHANGE	
TOTAL REVENUE	14,452,912.38	13,373,733.46	1,079,178.92	8.07%
TOTAL APPROPRIATION	14,452,912.38	13,373,733.46	1,079,178.92	8.07%
		-		

SURPLUS				
	AVAILABLE	BUDGETED	BALANCE	
CURRENT	3,407,111.28	2,239,000.00	1,168,111.28	65.72%
Prior Year	2,460,788.09	1,392,000.00	1,068,788.09	56.57%
Difference	946,323.19	847,000.00	99,323.19	

BUDGET ANALYSIS				
	2022 BUDGET YEAR	2021 PRIOR YEAR	CHANGE	
REVENUE				
Surplus	2,239,000.00	1,392,000.00	847,000.00	60.85%
Local	2,324,816.58	1,961,520.00	363,296.58	18.52%
State Aid	632,386.00	632,386.00	-	0.00%
Grants	324,859.03	452,759.42	(127,900.39)	-28.25%
Delinquent Tax	235,000.00	230,000.00	5,000.00	2.17%
Local Tax	8,394,826.77	8,418,277.04	(23,450.27)	-0.28%
Library Tax	302,024.00	286,791.00	15,233.00	5.31%
TOTAL REVENUE	14,452,912.38	13,373,733.46	1,079,178.92	8.07%
APPROPRIATIONS				
Salaries and Wages	4,335,282.00	4,187,227.00	148,055.00	3.54%
OE & Statutory	6,913,484.00	6,320,335.00	593,149.00	9.38%
Grants	355,031.07	472,931.46	(117,900.39)	-24.93%
Deferred Charges	-	-	-	#DIV/0!
Capital	641,500.00	232,500.00	409,000.00	175.91%
Debt Service	837,000.00	799,000.00	38,000.00	4.76%
Library Tax	302,024.00	286,791.00	15,233.00	5.31%
Reserve for Uncollected	1,068,591.31	1,074,949.00	(6,357.69)	-0.59%
TOTAL APPROPRIATION	14,452,912.38	13,373,733.46	1,079,178.92	8.07%
Deferred Chg	-	-	0.00	

% OF COLLECTION			
	MAXIMUM	USED	UNUSED
%	98.46%	96.50%	1.96%
\$	460,820.51	1,068,591.31	607,770.80
2020 Rate	98.35%	96.50%	0.11%

2022 Introduced Budget
March 22, 2022

	% Change	\$ Change	Budgeted 2022	Adopted Budget 2021	Amended by Transfers/Emerg	Amended Budget 2021	Actual 2021	Difference Reserve
REVENUE								
Surplus	60.85%	847,000.00	2,239,000.00	1,392,000.00		1,392,000.00	1,392,000.00	-
Alcoholic Beverages	0.00%	-	7,500.00	7,500.00		7,500.00	7,500.00	-
Other	0.00%	-	70,000.00	70,000.00		70,000.00	73,349.20	3,349.20
Fees & Permits	0.00%	-	75,000.00	75,000.00		75,000.00	148,119.93	73,119.93
Fines & Costs-Court	-15.71%	(11,000.00)	59,000.00	70,000.00		70,000.00	59,818.86	(10,181.14)
Interest & Costs on Taxes	-21.43%	(15,000.00)	55,000.00	70,000.00		70,000.00	56,803.77	(13,196.23)
Interest on Investments	-58.33%	(42,000.00)	30,000.00	72,000.00		72,000.00	33,610.14	(38,389.86)
Uniform Fire Safety Act		-	-	-		-	-	-
Sewer Rentals	0.00%	-	1,440,000.00	1,440,000.00		1,440,000.00	1,507,176.61	67,176.61
Sub-Total Local Revenues	-3.77%	(68,000.00)	1,736,500.00	1,804,500.00		1,804,500.00	1,886,378.51	81,878.51
UCC Fees	16.00%	20,000.00	145,000.00	125,000.00		125,000.00	240,470.00	115,470.00
Consolidated Prop Tax Relief	0.00%	-	1,783.00	1,783.00		1,783.00	1,783.00	-
Energy Receipts	0.00%	-	630,603.00	630,603.00		630,603.00	630,603.00	-
Sub-Total State Aid	0.00%	-	632,386.00	632,386.00		632,386.00	632,386.00	-
Interlocal Sewage Agreement	0.00%	-	11,520.00	11,520.00		11,520.00	11,520.00	-
Interlocal Court Agreement		-	-	-		-	-	-
Sub-Total Interlocals	0.00%	-	11,520.00	11,520.00		11,520.00	11,520.00	-
NJ Transportation Trust Fund	-8.06%	(25,000.00)	285,000.00	310,000.00	-	310,000.00	310,000.00	-
Drunk Driving Enforcement	-100.00%	(4,126.82)	-	4,126.82	-	4,126.82	4,126.82	-
Clean Communities	-100.00%	(19,263.92)	-	19,263.92	-	19,263.92	19,263.92	-
Recycling Tonnage Grant	-100.00%	(9,234.93)	-	9,234.93	-	9,234.93	9,234.93	-
Alcohol Education	115.42%	2,228.95	4,160.14	1,931.19	-	1,931.19	1,931.19	-
Municipal Alliance	-100.00%	(4,160.14)	-	4,160.14	-	4,160.14	4,160.14	-
Safe & Secure	0.00%	-	32,400.00	32,400.00	-	32,400.00	32,400.00	-
Community Dev Block Grant		-	-	-	-	-	-	-
Cops In Shops	-100.00%	(3,520.00)	-	3,520.00	-	3,520.00	3,520.00	-
Distracted Driving Grant	-100.00%	(6,000.00)	-	6,000.00	-	6,000.00	6,000.00	-
Body Armor Grant	-29.81%	(551.53)	1,298.89	1,850.42	-	1,850.42	1,850.42	-
Drive Sober or Get Pulled Over	-100.00%	(4,800.00)	-	4,800.00	-	4,800.00	4,800.00	-
Click It or Ticket	-100.00%	(4,800.00)	-	4,800.00	-	4,800.00	4,800.00	-
Body Worn Camera Grant	-100.00%	(48,912.00)	-	48,912.00	-	48,912.00	48,912.00	-
American Water Grant		-	-	-	-	-	-	-
US DOJ Body Armor Grant	13.64%	240.00	2,000.00	1,760.00	-	1,760.00	1,760.00	-
Sub-Total Grants	-28.25%	(127,900.39)	324,859.03	452,759.42	-	452,759.42	452,759.42	-
Library Maintenance Agreement	0.00%	-	20,500.00	20,500.00		20,500.00	20,500.00	-
Library Reimbursement-Moriarity		-	-	-		-	-	-
ARP Funding		-	411,296.58	-		-	-	-
Capital Fund Surplus		-	-	-		-	-	-
Sub-Total Revenues with Consent		-	431,796.58	20,500.00		20,500.00	20,500.00	-
Receipts from Delinquent Taxes	2.17%	5,000.00	235,000.00	230,000.00		230,000.00	234,243.73	4,243.73
Sub-Total General Revenues	23.29%	1,087,396.19	5,756,061.61	4,668,665.42		4,668,665.42	4,870,257.66	201,592.24
Amount to be Raised by Taxation	-0.28%	(23,450.27)	8,394,826.77	8,418,277.04		8,418,277.04	9,378,016.95	959,739.91
Minimum Library Tax	5.31%	15,233.00	302,024.00	286,791.00		286,791.00	-	-
Total Amount to be Raised	-0.09%	(8,217.27)	8,696,850.77	8,705,068.04		8,705,068.04	9,378,016.95	672,948.91
TOTAL REVENUES	8.07%	1,079,178.92	14,452,912.38	13,373,733.46		13,373,733.46	14,248,274.61	874,541.15

2022 Introduced Budget March 22, 2022								
	% Change	\$ Change	Budgeted 2022	Adopted Budget 2021	Amended by Transfers/Emerg	Amended Budget 2021	Actual 2021	Difference Reserve
APPROPRIATIONS								
Admin S/W	25.00%	2,500.00	12,500.00	10,000.00		10,000.00	10,000.00	-
Admin & Executive O/E	103.45%	90,000.00	177,000.00	87,000.00	-	87,000.00	79,982.14	7,017.86
Mayor & Council S & W	0.00%	-	71,750.00	71,750.00		71,750.00	71,714.24	35.76
Mayor & Council O/E	0.00%	-	5,000.00	5,000.00	-	5,000.00	2,124.34	2,875.66
Clerk S & W	4.53%	6,000.00	138,500.00	132,500.00		132,500.00	131,030.94	1,469.06
Clerk O/E	369.70%	91,500.00	116,250.00	24,750.00		24,750.00	20,468.70	4,281.30
Finance S & W	13.89%	15,000.00	123,000.00	108,000.00		108,000.00	101,590.60	6,409.40
Finance O/E	0.00%	-	14,000.00	14,000.00		14,000.00	11,048.39	2,951.61
Audit O/E	16.13%	5,000.00	36,000.00	36,000.00	(5,000.00)	31,000.00	31,000.00	-
Collector S & W	16.16%	16,000.00	115,000.00	99,000.00		99,000.00	95,194.25	3,805.75
Collector O/E	53.33%	4,000.00	11,500.00	11,500.00	(4,000.00)	7,500.00	5,736.31	1,763.69
Assessor S & W	28.60%	10,675.00	48,000.00	37,325.00		37,325.00	35,748.44	1,576.56
Assessor O/E	0.00%	-	6,500.00	6,500.00		6,500.00	4,382.00	2,118.00
Workman's Compensation	0.00%	-	210,000.00	220,000.00	(10,000.00)	210,000.00	207,837.70	2,162.30
Employee Group Insurance	4.00%	52,800.00	1,372,800.00	1,320,000.00	-	1,320,000.00	1,237,114.02	82,885.98
Other Insurance	-8.00%	(10,000.00)	115,000.00	125,000.00	-	125,000.00	111,559.50	13,440.50
Health Benefits Waiver	0.00%	-	20,000.00	20,000.00	-	20,000.00	15,668.48	4,331.52
					-			
Legal O/E	0.00%	-	125,000.00	125,000.00	-	125,000.00	109,854.25	15,145.75
Planning Board S & W	0.00%	-	8,500.00	8,500.00		8,500.00	7,999.94	500.06
Planning Board O/E	0.00%	-	13,000.00	13,000.00	-	13,000.00	10,206.39	2,793.61
Engineering O/E	20.00%	5,000.00	30,000.00	30,000.00	(5,000.00)	25,000.00	8,360.00	16,640.00
Fire S & W	9.20%	40,000.00	475,000.00	435,000.00		435,000.00	425,880.75	9,119.25
Hydrants	20.00%	21,000.00	126,000.00	100,000.00	5,000.00	105,000.00	100,897.75	4,102.25
O/E	10.00%	4,000.00	44,000.00	40,000.00		40,000.00	39,969.07	30.93
Police S & W	2.60%	63,000.00	2,485,000.00	2,422,000.00	-	2,422,000.00	2,219,280.27	202,719.73
Police O/E	0.00%	-	118,600.00	118,600.00	-	118,600.00	116,081.92	2,518.08
Emergency Mgmt S & W	20.00%	1,000.00	6,000.00	5,000.00	-	5,000.00	5,000.00	-
Emergency Mgmt O/E	0.00%	-	19,000.00	19,000.00	-	19,000.00	16,454.57	2,545.43
Emergency Medical Services	-100.00%	(18,000.00)	-	72,000.00	(54,000.00)	18,000.00	18,000.00	-
Streets & Road S&W	3.53%	15,000.00	440,000.00	425,000.00		425,000.00	390,238.44	34,761.56
Streets & Road O/E	61.11%	11,000.00	29,000.00	18,000.00	-	18,000.00	15,356.16	2,643.84
Reserve for Storm Recovery	-99.99%	(19,750.00)	1.00	1.00	19,750.00	19,751.00	19,750.00	1.00
Vehicle Maintenance O/E	0.00%	-	62,000.00	62,000.00		62,000.00	58,158.21	3,841.79
Solid Waste Contracts	4.46%	36,000.00	843,000.00	797,000.00	10,000.00	807,000.00	777,865.99	29,134.01
Buildings & Grounds O/E	-15.79%	(15,000.00)	80,000.00	75,000.00	20,000.00	95,000.00	91,465.82	3,534.18
Maint of Bike Path	0.00%	-	2,500.00	2,500.00		2,500.00	1,428.34	1,071.66
Sewer S & W	3.77%	8,000.00	220,000.00	212,000.00		212,000.00	186,698.86	25,301.14
Sewer O/E	0.00%	-	30,000.00	30,000.00	-	30,000.00	17,650.12	12,349.88
Dog Regulation O/E	0.00%	-	9,300.00	9,300.00	-	9,300.00	9,300.00	-
Parks Maintenance		25,000.00	25,000.00	-	-	-	-	-
Neighborhood Program	0.00%	-	6,000.00	6,000.00	-	6,000.00	3,628.50	2,371.50
Recreation Contributions		11,000.00	11,000.00	-	-	-	-	-
Senior Citizens	0.00%	-	2,200.00	2,200.00	-	2,200.00	-	2,200.00
Construction Official S & W	23.46%	19,000.00	100,000.00	76,000.00	5,000.00	81,000.00	76,512.99	4,487.01
Construction Official O/E	85.71%	45,000.00	97,500.00	57,500.00	(5,000.00)	52,500.00	42,605.46	9,894.54
Zoning / Housing S & W	-48.72%	(19,000.00)	20,000.00	49,000.00	(10,000.00)	39,000.00	24,290.32	14,709.68
Zoning / Housing O/E	-28.57%	(1,000.00)	2,500.00	1,000.00	2,500.00	3,500.00	571.99	2,928.01
Petroleum Products	66.67%	30,000.00	75,000.00	45,000.00		45,000.00	44,538.20	461.80
Telecommunications	0.00%	-	40,000.00	40,000.00		40,000.00	33,731.53	6,268.47
Water	17.65%	1,500.00	10,000.00	8,500.00		8,500.00	7,164.30	1,335.70
Electricity & Natural Gas	-1.79%	(5,000.00)	275,000.00	260,000.00	20,000.00	280,000.00	272,522.52	7,477.48
Accumulated Absence	-95.24%	(10,000.00)	500.00	500.00	10,000.00	10,500.00	10,500.00	-
Sub-total apppropriations in CAPS		531,225.00	8,423,401.00	7,892,926.00	(750.00)	7,892,176.00	7,334,162.71	558,013.29
						-		
PERS	-0.99%	(1,910.00)	190,170.00	191,330.00	750.00	192,080.00	192,056.77	23.23
Social Security	0.00%	-	165,000.00	165,000.00	-	165,000.00	149,237.80	15,762.20
PFRS	-1.88%	(14,178.00)	741,298.00	755,476.00	-	755,476.00	755,476.00	-
Unemployment	0.00%	-	17,000.00	17,000.00		17,000.00	12,468.53	4,531.47
DCRP	0.00%	-	10,000.00	10,000.00	-	10,000.00	8,446.70	1,553.30
Deferred Charges & Statutory Expenditures		(16,088.00)	1,123,468.00	1,138,806.00	750.00	1,139,556.00	1,117,685.80	21,870.20
						-		
Salaries & Wages inside CAP		177,175.00	4,283,750.00	4,111,575.00	5,000.00	4,116,575.00	3,807,348.52	309,226.48
Other Expenses inside CAP		337,962.00	5,263,119.00	4,920,157.00	(5,000.00)	4,915,157.00	4,644,499.99	270,657.01

2022 Introduced Budget
March 22, 2022

	% Change	\$ Change	Budgeted 2022	Adopted Budget 2021	Amended by Transfers/Emerg	Amended Budget 2021	Actual 2021	Difference Reserve
Appropriations Excluded From CAP								
Library	5.31%	15,233.00	302,024.00	286,791.00		286,791.00	286,791.00	-
LOSAP	0.00%	-	14,000.00	14,000.00		14,000.00	14,000.00	-
Health Insurance		12,200.00	12,200.00	-		-	-	-
Interlocal Agreement - Court	0.00%	-	147,900.00	147,900.00		147,900.00	147,900.00	-
Interlocal Agreement - Dispatch	3.00%	12,867.00	441,797.00	428,930.00		428,930.00	428,930.00	-
Interlocal Agreement - ACUA	22.71%	201,000.00	1,086,000.00	885,000.00	-	885,000.00	884,948.00	52.00
Sub-Total Interlocals	14.63%	213,867.00	1,675,697.00	1,461,830.00	-	1,461,830.00	1,461,778.00	52.00
						-		
NJ Transportation Trust Fund	-8.06%	(25,000.00)	285,000.00	310,000.00	-	310,000.00	310,000.00	-
Drunk Driving Enforcement	-100.00%	(4,126.82)	-	4,126.82		4,126.82	4,126.82	-
Clean Communities	-100.00%	(19,263.92)	-	19,263.92		19,263.92	19,263.92	-
Recycling Tonnage Grant	-100.00%	(9,234.93)	-	9,234.93		9,234.93	9,234.93	-
Alcohol Education	-100.00%	(1,931.19)	-	1,931.19		1,931.19	1,931.19	-
Municipal Alliance	0.00%	-	4,160.14	4,160.14		4,160.14	4,160.14	-
Municipal Alliance - Local Match	0.00%	-	1,040.04	1,040.04		1,040.04	1,040.04	-
Safe & Secure	0.00%	-	32,400.00	32,400.00		32,400.00	32,400.00	-
Safe & Secure - Local Match	0.00%	-	19,132.00	19,132.00		19,132.00	19,132.00	-
Community Dev Block Grant		-	-	-	-	-	-	-
Cops In Shops	-100.00%	(3,520.00)	-	3,520.00	-	3,520.00	3,520.00	-
Distracted Driving Grant	-100.00%	(6,000.00)	-	6,000.00		6,000.00	6,000.00	-
Body Armor Grant	-29.81%	(551.53)	1,298.89	1,850.42		1,850.42	1,850.42	-
Drive Sober or Get Pulled Over	-100.00%	(4,800.00)	-	4,800.00		4,800.00	4,800.00	-
Click It or Ticket	-100.00%	(4,800.00)	-	4,800.00		4,800.00	4,800.00	-
FEMA FF Grant		-	-	-	-	-	-	-
Match For Grants		10,000.00	10,000.00	-	-	-	-	-
American Water Grant		-	-	-	-	-	-	-
Body-Worn Camera Grant	-100.00%	(48,912.00)	-	48,912.00		48,912.00	48,912.00	-
US DOJ Body Armor Grant	13.64%	240.00	2,000.00	1,760.00	-	1,760.00	1,760.00	-
Sub-Total Grants	-24.93%	(117,900.39)	355,031.07	472,931.46	-	472,931.46	472,931.46	-
						-		
Total Operations Excluded From CAPS		123,399.61	2,358,952.07	2,235,552.46	-	2,235,552.46	2,235,500.46	52.00
						-		
Total S/W Excluded from CAPS		(19,120.00)	51,532.00	70,652.00	-	70,652.00	70,652.00	
Total O/E Excluded from CAPS		142,519.61	2,307,420.07	2,164,900.46	-	2,164,900.46	2,164,900.46	
						-		
Capital Improvement Fund	-50.00%	(100,000.00)	100,000.00	200,000.00		200,000.00	200,000.00	-
Firefighter Protection Equipment	0.00%	-	12,500.00	12,500.00		12,500.00	12,359.52	140.48
Facility Improvements		314,500.00	314,500.00	-		-	-	-
Recreation Improvements		194,500.00	194,500.00	-		-	-	-
Sewer Repairs	0.00%	-	15,000.00	15,000.00		15,000.00	5,060.00	9,940.00
Computer & Electronic Equipment	0.00%	-	5,000.00	5,000.00	-	5,000.00	2,823.34	2,176.66
Sub-Total Capital Improvements		409,000.00	641,500.00	232,500.00	-	232,500.00	220,242.86	12,257.14
						-		
Bond Principal	1.68%	10,000.00	605,000.00	595,000.00		595,000.00	595,000.00	-
BAN Payment		-	-	-		-	-	-
Interest on Bonds	13.73%	28,000.00	232,000.00	204,000.00		204,000.00	203,431.26	-
Interest on Notes		-	-	-	-	-	-	-
Sub-Total Debt Service	4.76%	38,000.00	837,000.00	799,000.00	-	799,000.00	798,431.26	-
						-		
Emergency Authorizations		-	-	-		-	-	-
Deferred Charges - Grant Match		-	-	-		-	-	-
Deferred Chgs to Future Tax		-	-	-	-	-	-	-
Sub-Total Deferred Charges		-	-	-	-	-	-	-
						-		
General Appropriations	8.83%	1,085,536.61	13,384,321.07	12,298,784.46	-	12,298,784.46	11,706,023.09	592,192.63
						-		
Reserve for Uncollected Taxes	-0.59%	(6,357.69)	1,068,591.31	1,074,949.00		1,074,949.00	1,074,949.00	-
						-		
Total General Appropriations	8.07%	1,079,178.92	14,452,912.38	13,373,733.46	-	13,373,733.46	12,780,972.09	592,192.63

**CITY OF NORTHFIELD. NJ
RESOLUTION NO. 85-2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD APPOINTING MUNICIPAL CLERK AND BUSINESS
ADMINISTRATOR MARY CANESI AS MUNICIPAL HOUSING
LIAISON FOR THE CITY OF NORTHFIELD**

WHEREAS, the City of Northfield's Housing Element and Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.), applicable Council on Affordable Housing ("COAH") regulations and Uniform Housing Affordability Controls ("UHAC") regulations; and

WHEREAS, the City of Northfield has chosen to appoint a Municipal Housing Liaison for the administration of Northfield's affordable housing program to enforce the requirements of applicable COAH and UHAC regulations; and

WHEREAS, the City of Northfield's Municipal Code provides for the appointment of a Municipal Housing Liaison to administer the City's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, in the County of Atlantic, and the State of New Jersey, that the City's Municipal Clerk and Business Administrator, Mary Canesi, is hereby appointed by the Common Council of the City of Northfield as the Municipal Housing Liaison for the administration of the City's affordable housing program.

Erland V. L. Chau, Mayor

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the above is a true copy of a resolution adopted by the Common Council of the City of Northfield at a Regular meeting held on March 22, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO.: 86- 2022**

BOND RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL OBLIGATION BONDS OR NOTES OF THE CITY OF NORTHFIELD, IN THE COUNTY OF ATLANTIC, NEW JERSEY, INTO A SINGLE ISSUE OF GENERAL OBLIGATION BONDS IN AGGREGATE PRINCIPAL AMOUNT OF \$3,778,000

BE IT RESOLVED BY A MAJORITY OF THE COMMON COUNCIL OF THE CITY OF NORTHFIELD, IN THE COUNTY OF ATLANTIC, NEW JERSEY, AS FOLLOWS:

SECTION 1. Pursuant to the provisions of N.J.S.A. 40A:2-26, the Bonds or Notes of the City of Northfield, in the County of Atlantic, New Jersey (the “City”) authorized pursuant to the bond ordinances of the City heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of General Obligation Bonds in the aggregate principal amount of \$3,778,000.

SECTION 2. The principal amount of Bonds or Notes originally authorized by each ordinance and the principal amount of Bonds to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds or Notes described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances, are respectively as follows:

Ordinance No., Description of Improvement & Date of <u>Adoption</u>	Original Appropriation and Estimated <u>Costs</u>	Principal Amount of General Obligation <u>Bonds</u>	Estimated <u>Useful Life</u>
Bond Ordinance No. 16-2017, providing for construction of various improvements to the City’s Public Works Department Bathroom, Municipal Library Building and City Hall Building, various roadway and drainage improvements, recreation field improvements and equipment and vehicle purchases, finally adopted on November 28, 2017.	\$1,293,000	\$1,228,000	21.19 yrs.

SECTION 3. The following additional matters are hereby determined with respect to the combined issue of Bonds:

- (1) The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average periods of usefulness therein determined, is not less than 19.08 years.
- (2) The Bonds of the combined issue shall be designated “General Obligation Bonds, Series 2022”, and shall mature within the average period of usefulness herein determined.
- (3) The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law of the State of New Jersey (N.J.S.A. 40A:2-1, et seq.) (the “**Local Bond Law**”) applicable to the sale and the issuance of bonds authorized by a single bond resolution, and accordingly may be sold with other issues of bonds.
- (4) The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.
- (5) The supplemental debt statements required by the Local Bond Law in connection with the respective bond ordinances described in Section 2 hereof were duly made and filed in the office of the City Clerk and complete executed duplicates thereof were filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statements showed that the gross debt of the City as defined in the Local Bond Law increased by the authorization of the bonds provided for in such prior Bond Ordinances by \$3,778,750, and the said obligations authorized by such bond ordinances were within all debt limitations prescribed by the Local Bond Law.
- (6) The amount of the proceeds of the obligations authorized by this Bond Resolution include interest on obligations authorized to finance said purposes, costs of issuing said obligations, accounting, engineering, and inspection costs, legal expenses and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 87-2022**

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$3,778,000
GENERAL OBLIGATION BONDS, SERIES 2022, OF THE CITY OF NORTHFIELD, IN THE
COUNTY OF ATLANTIC, NEW JERSEY AND PROVIDING FOR THEIR SALE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHFIELD, IN THE
COUNTY OF ATLANTIC, NEW JERSEY, AS FOLLOWS:

Section 1. Amount of General Obligation Bonds. The \$3,778,000** General Obligation Bonds, Series 2022, of the City of Northfield, in the County of Atlantic, New Jersey (the “**City**”), are hereby authorized to be issued in accordance with this Resolution as hereinafter described (the “**Bonds**”). The maturities of the Bonds shall be on March 1 in each of the years and principal amounts as follows:

<u>Year</u>	<u>General Obligation Bonds**</u>
2023	\$128,000
2024	\$125,000
2025	\$125,000
2026	\$125,000
2027	\$125,000
2028	\$200,000
2029	\$200,000
2030	\$200,000
2031	\$200,000
2032	\$200,000
2033	\$200,000
2034	\$200,000
2035	\$250,000
2036	\$250,000
2037	\$250,000
2038	\$250,000
2039	\$250,000
2040	\$250,000
2041	\$250,000

The Bonds shall be nineteen (**19**) in number, with one certificate being issued for the principal amount of each maturity and shall be numbered GO-1 to GO-19, inclusive.

Section 2. Terms of Bonds. The Bonds will be issued in fully registered form. The Bonds will be initially issued in book entry form only in the form of one certificate for the principal amount maturing in each year and, when issued, will be registered in the

** Preliminary, subject to change

Bonds in accordance with this resolution and the requirements of the Depository Trust Company.

No. GO _____ \$ _____

**UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF ATLANTIC
CITY OF NORTHFIELD
GENERAL OBLIGATION BONDS, SERIES 2022**

DATE OF ORIGINAL ISSUE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
_____, 2022	March 1, 20____	_____ %	_____

THE CITY OF NORTHFIELD IN THE COUNTY OF ATLANTIC, NEW JERSEY (the “City”), a municipal corporation of the State of New Jersey, hereby acknowledges itself indebted and for value received promises to pay to Cede & Co., or its registered assigns, on the Maturity Date specified above, upon presentation and surrender of this bond, the principal sum of _____ Dollars (\$ _____), and to pay interest on such sum from the Date of Original Issue stated above until the Maturity Date specified above at the Rate of Interest Per Annum specified above, payable semiannually on the first (1st) day of March and September in each year, commencing on September 1, 2022. As long as The Depository Trust Company, New York, New York (“DTC”) or its nominee, Cede & Co., is the registered owner of this bond, payments of the principal of and interest on this bond will be made by the City directly, or by a paying agent selected by the Chief Financial Officer (the “**Paying Agent**”), to DTC or its nominee, Cede & Co., which will credit payments of principal of and interest on this bond to the participants of DTC. The record dates for payment of interest on this bond shall be February 15 and August 15 next preceding the interest payment dates (the “**Record Dates**”). Both the principal of and the interest on this bond are payable in lawful money of the United States of America.

No transfer of this bond shall be valid unless made on the registration books of the City kept for that purpose by the Chief Financial Officer and by surrender of this bond (together with a written instrument of transfer satisfactory to the Chief Financial Officer duly executed by the registered owner or by his or her duly authorized attorney) and the issuance of a new bond or bonds in the same form and tenor as the original bond except for the differences in the name of its registered owner, the denominations and the Date of Authentication. The owner of any bond or bonds may surrender same (together with a written instrument of transfer satisfactory to the Chief Financial Officer duly executed by the registered owner or by his or her duly authorized attorney), in exchange for an equal

been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the City, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREFORE, the City of Northfield in the County of Atlantic, New Jersey has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Municipal Clerk, and this bond to be dated the Date of Original Issue as specified above.

[SEAL]

CITY OF NORTHFIELD

By: _____
Erland Chau, Mayor

ATTEST:

By: _____
Mary Canesi, RMC, Municipal Clerk

By: _____
Dawn Stollenwerk, Chief Financial Officer

Section 4. Sale of Bonds. The Bonds shall be sold, as hereinafter provided, in accordance with the provisions of the Local Bond Law. The Bonds shall be sold by electronic auction via BIDCOMP/PARITY Competitive Bidding System ("PARITY") only on **Wednesday, April 12, 2022 (or such alternative date of sale as shall be determined by the Chief Financial Officer in consultation with Bond Counsel and the Municipal Advisor to allow closing to occur on or before April 29, 2022)**, in accordance with the Notice of Sale authorized herein. The Notice of Sale shall be posted in full on MuniHub's Website ("www.munihub.com"). The Municipal Clerk is hereby directed to arrange for the publication of the Notice of Sale (or summary thereof) in the form provided herein, such publication to be not less than seven (7) days prior to the date of sale, in The Press of Atlantic City, a newspaper published and circulating in the City (there being no newspaper published and circulating in the City), and The Bond Buyer, a financial newspaper published and circulating in the City of New York, New York. Pursuant to N.J.S.A. 40A:2-34, the City hereby designates the Chief Financial Officer as financial officer to sell and to award the Bonds in accordance with the Notices of Sale authorized herein, and such financial officer shall report in writing to the City Council of the City at the next meeting thereof following such award as to the principal amount, interest rate, and maturities of the Bonds sold, the price obtained and the name of purchaser.

Section 5. Notices of Sale. The Notice of Sale and the Summary Notice of Sale shall be substantially in the following forms with such additions, deletions, omissions and changes as may be determined by the Mayor or Chief Financial Officer after consultation with the City's Municipal Advisor and Bond Counsel or as may be necessary for the City to market the Bonds in accordance with the requirements of this Resolution and of the DTC:

Interest Payment Dates

The Bonds will be dated the date of delivery (which is expected to be April 29, 2022) and will bear interest at the rate per annum specified by the successful bidder therefore in accordance herewith, payable semiannually on the first (1st) day of March and September in each year until maturity or prior redemption, commencing on September 1, 2022.

Term Bond Option

Bidders may not elect to structure the issue to include term bonds.

[Adjustment of Maturities

The City may, and expects to, after the receipt and opening of bids, adjust the maturity schedule of the Bonds, provided however, that (i) no maturity schedule adjustment shall exceed ten percent (10%) upward or downward of the principal for any maturity of the Bonds as specified herein, and (ii) the aggregate adjustment to the maturity schedule shall not exceed ten percent (10%) upward or downward of the aggregate principal amount of the Bonds, as specified herein, and the aggregate principal amount of Bonds, as adjusted, shall not exceed \$3,778,000. The dollar amount bid by the Successful Bidder (as defined herein) shall be adjusted to reflect any adjustments in the aggregate principal amount of the Bonds to be issued. The adjusted bid price will reflect changes in the dollar amount of the underwriter's discount and the original issue premium or discount, but will not change the per bond underwriter's discount, as calculated from the bid, and the initial public offering prices required to be delivered to the City, as stated herein.]

Redemption Provisions

The Bonds of this issue maturing before March 1, 2030, are not redeemable prior to maturity. The Bonds maturing on March 1, 2030, and thereafter, are redeemable at the option of the City, in whole or in part, on or after March 1, 2029, upon notice as required herein at par (the "**Redemption Price**"), plus in each case accrued interest to the date fixed for redemption.

Notice of Redemption shall be given by first class mail, at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption, in a sealed envelope with postage prepaid to the registered owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the City or duly appointed bond registrar. However, so long as DTC (or any successor thereto) acts as Securities Depository for the Bonds, Notices of Redemption shall be sent to such depository and shall not be sent to the beneficial owners of the Bonds. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any Notice of Redemption shall not affect

1. The City may regard the electronic transmission of the bid through PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity and any other information included in such transmission) as though the same information were submitted directly to the City and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the City, the terms of the Proposal for Bonds and this Notice of Sale and the information that is electronically transmitted through PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

2. PARITY is not an agent of the City, and the City Bond Counsel and Municipal Advisor shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the City or information provided by the bidder.

3. The City may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m. (New Jersey time) on the last business date prior to the bid date set forth above.

4. Once the bids are communicated electronically via PARITY to the City as described above, each bid will constitute a Proposal for Bonds and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting a Proposal for Bonds, whether by hand delivery or electronically via Parity, the time as maintained on PARITY shall constitute the official time.

5. Each bidder choosing to bid electronically shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the City nor Parity shall have any duty or obligation to undertake such registration to bid for any prospective bidder or to provide or assure access to any qualified prospective bidder, and neither the City nor Parity shall be responsible for the proper operation of or have any liability for any delays or interruptions of, or any damages caused by PARITY. The City is using PARITY as a communication mechanism, and not as the City's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the City, Bond Counsel and Municipal Advisor harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

Bid Specifications

Each Proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds bid for and the rate or rates named must be multiples of one-eighth ($1/8^{\text{th}}$) or one-twentieth ($1/20^{\text{th}}$) of one per centum (1.0%). Not more than one rate may

telecopier numbers to the Clerk of the City at **(609) 641-2832 ext. 125**, or the City's Municipal Advisor, Phoenix Advisors, LLC at **(609) 291-0130**, by 12:00 Noon, New Jersey time, on the day prior to the announced date for receipt of bids. In addition, the City reserves the right to make changes to this Notice of Sale. Such changes will be announced on TM3.

A postponement of the bid date will be announced via TM3 not later than 3:00 p.m., New Jersey time, on the last business day prior to any announced date for receipt of bids, and an alternative sale date and time will be announced via TM3 by 12:00 Noon, New Jersey time, not less than forty-eight (48) hours prior to such alternative date for receipt of bids.

On any such alternative date and time for receipt of bids, the City will accept electronic bids for the purchase of the Bonds, such bids to conform in all respects to the provisions of this Notice of Sale, except for the changes in the date and time for receipt of bids and any other changes announced via TM3 at the time the date and time for receipt of bids are announced.

Right To Reject Bids; Waive Irregularities

The right is reserved to reject all bids, and any bid not complying with the terms of this Notice of Sale will be rejected. The City reserves the right to reject any or all Proposals and as far as permitted by law, to waive any irregularity or informality in any or all Proposals.

Good Faith Deposit

A good faith deposit (the "**Deposit**"), in the form of a financial surety bond, if available (the "**Financial Surety Bond**"), wire transfer, or certified or cashier's or treasurer's check in the amount of **\$75,560** is required for each bid for the Bonds to be considered. **Wire instructions may be obtained by contacting Anthony P. Inverso of Phoenix Advisors, LLC (the "Municipal Advisor") at (609) 291-0130.** The Financial Surety Bond, if available, must be from an insurance company licensed to issue such a bond in the State of New Jersey and approved by the Director of the Division of Local Government Services of New Jersey (the "**Director**"). **The Deposit must be submitted to the City prior to 10:30 a.m. New Jersey time on the date for receipt of bids and must be in the form described above.** A Financial Surety Bond must identify the bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Successful Bidder satisfies the Deposit via a Financial Surety Bond, the Successful Bidder for the Bonds is required to submit its Deposit to the City in the form of a wire transfer not later than 3:00 p.m. New Jersey time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. The Deposit of the Successful Bidder will be collected, and the proceeds thereof retained by the City to be applied in partial payment for the Bonds and no interest will be allowed or paid upon the amount thereof, but in the event the Successful Bidder shall fail to comply with the terms of its respective bid, the proceeds

opportunity to bid; (3) the City may receive bids from at least three (3) underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and (4) the City anticipates awarding the sale of the Bonds to the Bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. By submitting a bid, bidders are deemed to have certified that they have an established industry reputation as a regular purchaser or underwriter of tax-exempt obligations such as the Bonds.

In the event that the Competitive Sale Requirements are not satisfied, the City shall so advise the Successful Bidder. The City shall treat the first price at which 10% of a Maturity of the Bonds (the “**10% Test**”) is sold to the Public as the issue price of that Maturity, applied on a Maturity-by-Maturity basis (and if different interest rates apply within a Maturity, to each separate CUSIP number within that Maturity). The Successful Bidder shall advise the City if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the Bonds. The City will not require Bidders to comply with the “hold-the-offering-price rule” and therefore, does not intend to use the initial offering price to the Public as of the sale date of any Maturity of the Bonds as the issue price of that Maturity. Bids will not be subject to cancellation in the event that the Competitive Sale Requirements are not satisfied. Bidders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% Test in order to establish the issue price of the Bonds.

If Competitive Sale Requirements are not satisfied, then until the 10% Test has been satisfied as to each Maturity of the Bonds, the Successful Bidder agrees to promptly report to the City the prices at which the unsold Bonds of that Maturity have been sold to the Public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until either (i) all Bonds of that Maturity have been sold or (ii) the 10% Test has been satisfied as to the Bonds of that Maturity, provided that, the Successful Bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the City or Bond Counsel, and evidenced by a Supplemental Issue Price Certificate.

By submitting a bid, each Bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the Bidder is a party) relating to the initial sale of the Bonds to the Public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable,

(A) to report the prices at which it sells to the Public the unsold Bonds of each maturity allocated to it, whether or not the Closing Date has occurred, until either all Bonds of that Maturity allocated to it have been sold or it is notified by the Successful Bidder that the 10% Test has been satisfied as to the Bonds of that Maturity, provided that, the

with the marketing and sale of the Bonds, to the effect that the Bonds are valid and legally binding general obligations of the City, that all the taxable property therein will be subject to the levy of *ad valorem* taxes to pay the principal of the Bonds and the interest thereon without limitation as to rate or amount and that interest on the Bonds is not includable as gross income under the Code if the City complies with all conditions subsequent contained in the Code, and that interest on the Bonds and any gain on the sale thereof is not includable as gross income under the existing New Jersey Gross Income Tax Act.

Section 265 Qualification

The Bonds will be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the City for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

Preliminary Official Statement

The City has prepared a Preliminary Official Statement for the Bonds which is dated **April 5, 2022**, which is deemed final as of its date for purposes of SEC Rule 15c2-12(b)(1), except for omissions permitted thereby, but is subject to revision or amendment. The Preliminary Official Statement will be posted on the internet and can be downloaded at www.munihub.com. The Successful Bidder will be furnished with a reasonable number of copies of the final Official Statement at the City's expense. Additional copies may be obtained by the Successful Bidder at its own expense by arrangement with the City's Municipal Advisor. The copies of the final Official Statement will be made available to the Successful Bidder not later than seven (7) business days after the bid opening.

The Successful Bidder agrees to promptly file a final Official Statement with the Municipal Securities Rulemaking Board and to take any and all other actions necessary to comply with the applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to the ultimate purchasers.

Continuing Disclosure

In order to assist the Successful Bidder in complying with Rule 15c2-12, the City agrees to deliver on the Closing Date a Continuing Disclosure Certificate to be dated as of the Closing Date pursuant to which the City shall agree to provide at the times and to the information repositories and other persons described in Rule 15c2-12 the financial or operating data required to be disclosed on a continuing basis pursuant to Rule 15c2-12.

SUMMARY NOTICE OF SALE

NOTICE OF SALE
\$3,778,000
GENERAL OBLIGATION BONDS, SERIES 2022
OF THE CITY OF NORTHFIELD
COUNTY OF ATLANTIC, NEW JERSEY
(BOOK-ENTRY ONLY) (CALLABLE) (BANK QUALIFIED)

PROPOSALS will be received electronically via the Parity Electronic Bid System ("PARITY®"), subject to the provisions of the official Notice of Sale dated **Tuesday, April 5, 2022** (the "Notice of Sale").

NOTICE IS HEREBY GIVEN that proposals (the "**Proposal for Bonds**") will be received electronically via "PARITY®" of i-Deal LLC ("i-Deal") in the manner described below under the heading "**Procedures Regarding Electronic Bidding**" until 11:00 a.m., New Jersey time, on **Tuesday, April 12, 2022** (the "**Bid Date**") and then and there publicly opened and considered by the City of Northfield, Atlantic County, New Jersey (the "**City**") for the purchase of \$3,778,000** original principal amount of the City's General Obligation Bonds, Series 2022 (the "**Bonds**").

Sale Date: Tuesday, April 12, 2022

Time: 11:00 a.m. (New Jersey time)

Security: General Obligations of the City of Northfield

Tax Exempt: Yes

Rating: Standard & Poor's – "Expected"

Bonds Dated: Date of Delivery

Maturities: March 1 in the years and the principal amounts set forth below:

<u>Year</u>	<u>General</u> <u>Obligation Bonds**</u>
2023	\$128,000
2024	\$125,000
2025	\$125,000
2026	\$125,000
2027	\$125,000
2028	\$200,000

** Preliminary, subject to change

LEGAL OPINION: Fleishman Daniels Law Offices, LLC, Linwood, New Jersey

OFFERING STATEMENT: Preliminary Official Statement available at www.munihub.com

Section 6. Authentication of Bonds. The Bonds shall have printed thereon or attached thereto a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of Fleishman Daniels Law Offices, LLC, Linwood, New Jersey, complete except for omission of its date. The City Clerk, Deputy Clerk or the Paying Agent is hereby authorized and directed to certify the truth and the correctness of the copy of such opinion in a certificate in form satisfactory to that law firm and to file a signed duplicate of such written opinion in the City Clerk's Office.

Section 7. Ratification of Prior Actions; Authorization to Execute and Distribute Documents. All actions taken by the City, the Mayor, City Council, the Chief Financial Officer, the City Clerk and the Deputy City Clerk prior to adoption of this Resolution in connection with the issuance of the Bonds are hereby ratified and affirmed. The City's Auditors, Ford, Scott and Associates, L.L.C., Bond Counsel, Fleishman Daniels Law Offices, LLC, and Municipal Advisor, Phoenix Advisors, LLC, are each hereby authorized to prepare, print and distribute the preliminary Official Statement, the Notice of Sale, and the final Official Statement, and to prepare and arrange for the printing or reproduction of the Bonds on behalf of the City to those financial institutions that customarily submit bids for such bonds. The Mayor, the Chief Financial Officer, the City Clerk and the Deputy City Clerk are authorized to execute any certificates necessary in connection with the distribution of the Official Statements and the issuance of and sale of the Bonds.

Section 8. Tax Covenant. The City Council hereby covenants on behalf of the City to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the Bonds as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "**Code**"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 9. Agreement with DTC. The Chief Financial Officer is hereby authorized to enter into an agreement with DTC in customary form setting forth the respective obligations of DTC and the City with respect to the payment and transfer of the Bonds. The City agrees to comply with all obligations set forth in such agreement.

Section 10. Discontinuance of Service of Securities Depository; Termination of DTC Services.

(a) In the event that DTC shall determine to discontinue providing its services as securities depository with respect to the Bonds, the City may enter into an agreement with a substitute securities depository, if available. Alternatively, the City may cause the Bonds

CERTIFICATE

I, Mary Canesi, Municipal Clerk of the City of Northfield, in the County of Atlantic, New Jersey, **HEREBY CERTIFY**, that the foregoing copy of the Resolution of the City Council duly adopted on March 22, 2022, has been compared by me with the original Resolution as officially recorded in my office in the Minutes Book of the governing body and is a true, complete and correct copy thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this 22nd day of March, 2022.

Mary Canesi, RMC, Municipal Clerk

[SEAL]

Certified to be a true copy of a
Resolution adopted by City
Council on March 22, 2022.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 88-2022**

**TO ACCEPT LAND SALE BID FOR BLOCK 92, LOT 31
AFTER PUBLIC AUCTION**

WHEREAS, the property identified on the Official Tax Map of the City of Northfield as:

<u>Block</u>	<u>Lot(s)</u>
92	31

(hereinafter collectively the “Property”) is owned by the City of Northfield, is undeveloped, and is not needed for public purposes; and

WHEREAS, it is in the best interest of the City to sell such land to reduce liabilities; and

WHEREAS, Block 92, Lot 31 was offered for sale by public auction to the highest bidder at or above the minimum price set forth in City of Northfield, NJ, Resolution No. 60-2022.

WHEREAS, the City of Northfield did receive one public bid as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Homes For All 680 Hooper Avenue, Bldg. B Toms River, NJ 08753	\$100.00

THEREFORE BE IT RESOLVED that the bid received by Homes For All in the amount of \$100.00 is hereby accepted and the Mayor of the City of Northfield is hereby authorized to execute any and all documents needed to effectuate the transfer of title to the subject property.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 22nd day of March, 2022.

Mary Canesi, RMC, Municipal Clerk

Roll Call:

Aye: Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina

Nay:

Abstain:

Absent:

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 89-2022**

**RESOLUTION OF THE CITY OF NORTHFIELD AUTHORIZING THE
EXECUTION OF EMERGENCY MANAGEMENT AGENCY ASSISTANCE
GRANT (EMAA) QUESTIONNAIRE**

WHEREAS, the New Jersey State Police - Emergency Management Section offers an Emergency Management Agency Assistance Sub-grant Program (EMAA) grant in the amount of \$10,000.00; and

WHEREAS, these funds are for the purpose of enhancing the City of Northfield's ability to prevent, respond to and recover from acts of terrorism, natural disasters or other catastrophic events; and

WHEREAS, the City of Northfield Office of Emergency Management desires to apply for the Emergency Management Agency Assistance Sub-grant Program (EMAA) grant, for the sub-award period July 1, 2021 through June 30, 2022 for a total award amount of \$10,000.00; and

WHEREAS, there are no matching funds required; and

WHEREAS, in order to receive funding under the EMAA Grant, the City of Northfield must submit the attached questionnaire; and

WHEREAS, the City of Northfield desires to submit the attached questionnaire for the Grant Award as required by the New Jersey State Police - Emergency Management Section.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield that Office of Emergency Management Coordinator Tim Joo is authorized to execute and submit the attached questionnaire for the Emergency Management Agency Assistance Sub-grant Program.

BE IT FURTHER RESOLVED that the Common Council of the City of Northfield does hereby authorize the municipality to accept this sub-award and does hereby accept said grant for the purpose of enhancing and sustaining the City's all-hazards agency management capacities and enhancing the City's ability to prevent, respond to and recover from acts of terrorism, natural disasters, or other cataphoric events.

Erland V. L. Chau, Mayor

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the above is a true copy of a resolution adopted by the Common Council of the City of Northfield at a Regular meeting held on March 22, 2022.

Mary Canesi, RMC, Northfield Municipal Clerk

RESOLUTION NO. 89-2022, ATTACHMENT



FFY 22 EMAA Questionnaire

Municipality	
County	

DUE ON APRIL 8, 2022. All questions address the time period from
January 1, 2021 – December 31, 2021 unless otherwise specifically stated.

Emergency Management Coordinator:

Name:	
Email Address:	
Contact Number:	
Basic Workshop Date:	

Please list your OEM Staff members:

Name	Position	Contact Number

Minimum Qualifications

1.1) A Municipality must have an Emergency Management Coordinator

Current Appointment Date:

Original Appointment Date (if reappointed):

Supporting Document: Appointment Letter or resolution including dates.

Dates of all LEMC meetings conducted (List a maximum of 4 meetings):

Supporting Document: Agenda and Sign in sheet for each meeting

- 1.6) Each Municipal Emergency Management Office must attend at least 75% of the Municipal Coordinator Meetings facilitated by its respective County OEM. *(Virtual Meetings Acceptable)*

Dates of Municipal Coordinator Meetings attended:

Supporting Document: Sign in sheet

IF MINIMUM REQUIREMENTS ARE MET, CONTINUE ON TO SECTION 2:

- 2.1) What plans have your Municipal Office of Emergency Management prepared, separate from the EOP (e.g., COOP/COG, CART, POD/Commodities Distribution, Sheltering, Debris Management, Hazard Mitigation Plan)

☐ NO

Supporting Document: *Letter from Superintendent or Security Director confirming OEM involvement in school planning OR: signature page of school plan signed by OEM*

2.4) Does your Municipal Emergency Operations Plan or Shelter Plan detail:

☐ Shelter locations☐ Shelter staff☐ Shelter support (i.e., cots, commodities, hard goods)

Supporting Document: *Shelter Annex or Shelter Plan*

2.5) List the dates that your Municipal Office of Emergency Management conducted/facilitated Emergency Management related meetings or conference calls for the municipality (e.g., preparation for a planned event, preparation for a storm). (List a maximum of 5 meetings/calls)

Date	Reason (e.g., storm prep)	Type (Meeting/Conference Call)

Supporting Document: *Agenda and Sign in for meeting, Agenda and invitation for conference call*

2.6) List Emergency Management training courses attended by the Municipal Office of Emergency Management staff (Coordinator, deputies, and administrative assistants) from the "IAEM Training Allocation Table" (<https://www.iaem.org/Certification/Resource-Center/training-allocation-tables>) (Attach additional pages as necessary)

Date	Exercise Name (e.g., HS active shooter)	Exercise Type (e.g., full scale)

Supporting Document: *Email receipt from Exercise Tracker system.*

- 2.8)** List all actual occurrences in which your Municipal Office of Emergency Management was involved and for which you received exercise credit.

Date	Event (e.g., Jonas)

Supporting Document: *Email receipt from Exercise Tracker system.*

- 2.9)** List all NJ Department of Education mandated school security drills that you participated in – not fire drills. (Please see <http://www.nj.gov/education/schools/security/drill/> for more information on school security drills) (List a maximum of 10 drills)

- 2.11)** Does your Municipal Office of Emergency Management have or participate in an active CERT and/or Auxiliary Police – Must conduct at least one meeting or have one activation for each program. To receive credit for participating in a County Team, you must document that a member from your municipality participated in an activation or meeting.

	Date	Activation or Meeting
CERT		
AUX Police		

Supporting Document: Agenda and sign in for meeting; Activation Report for activation OR; letter from County if your municipality has members active on a County team.

- 2.12)** List any training and/or community outreach specific to Emergency Management that your Municipal Office of Emergency Management has made available to citizens (e.g. disaster preparedness, hurricane preparation, communications plans, booth at Community Day, National Night Out, child seat installation)


Date	Course

Supporting Document: Agenda and sign in sheet or flyer

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME 
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for March 8, 2022

DATE: March 18, 2022

PROJECTS:

NF13-37 Municipal Building Parking Lot Paving and ADA Upgrade

We are in the process of designing the necessary ADA upgrade to the municipal building rear entrance, paving and restriping the parking lot. The Municipality will utilize the Atlantic County Improvement Authority Grant to finance portion of the project. We added the library parking lot to the project, and we are working on the field survey. The bid package was not acceptable due to the CCBG funding the bid documents must meet the federal bid guidelines. I met with Bob McGuigan, got all required information, which must be included within the bid package, we will revise the documents accordingly and forward it to him for final approval. Nothing new to report. (4-24-2020) I will get the bid package to the Clerk's office for council review and authorization to go out to bid by May 4th. (5-22-2020) Plans and bid package is at the Clerk's office for Council member review, waiting on the Council authorization to proceed with the bidding process. (6-12-2020) The bid was advertised on June 10th with opening scheduled for July 7th. (7-10-2020) we received two bids only and the I sent a letter recommending to the reject the bids and bid the parking lots and ADA improvements separately. (8-7-2020) Bid packages are completed and will advertise the projects within a week. (9-11-2020) Project has been advertised with bid opening on October 1st. (10-2-2020) We received bids for the project, based on preliminary review of the bid packages the paving portion of the project came in at \$121,700 and the ADA improvement portion came in at \$149,400 the total cost will be \$271,100 way less than the previous low bid amount of \$433,000. (10-16-2020) we prepared the award recommendations for the paving and the ADA upgrade portions of the project for Council's approval. (11-6-2020) We had a pre-construction meeting for the City Hall ADA ramp project, it is anticipated the project will be completed by the end of January 2021 subject to weather. (11-20-2020) working with the contractor on the ramp shop drawing and getting a price to remove the existing tower. (12-11-2020) All shop drawings and all submittals have been approved the contractor ordered the ramp, I got 2 quotes to remove the tower waiting on the third quote. (1-14-2021) contractor started the work on January 4th and cell tower is being removed on the 15th. (1-28-2021) The contractor will start the foundations next week. (2-12-2021) Concrete work is on hold due to the weather. (2-26-2021) The Contractor will start the foundation works this coming up Monday. (3-12-2021) The foundation and concrete slab are completed, the Paving Contractor will be on site on Wednesday the 17th to start milling the municipal parking lot and should have it paved by the next day, the contractor will move the library's parking lot next. The work on the handicap ramp and steps will start on the Monday the 22nd. (4-1-2021) Both parking lots have been paved and striped, the contractor needs to install the asphalt curbing at City Hall and the concrete bumper stop at the library, this work should be completed by April 6th, the ramp, steps, and new door has been completed, the final inspection is scheduled for the 6th. (4-15-2021) Project is completed, working on punch list items, and final change orders. (6-11-2021) Nothing new to report. (7-9-2021) Contractor submitted final change order for the handicap ramp and steps. (8-6-2021) Levy Construction submitted the last payment request and provided the maintenance bond to the Municipality, also the paving contractor submitted the final change order for the fuel and asphalt prices adjustments, addition asphalt curbing and additional striping at City

Hall parking lot, replacement of concrete bumpers stops at the library parking lot. (8-26-2021) Arawak submitted the final payment request. (9-10-2021) Working on the close out documents to be sent to ACIA for payment. (9-23-2021) Sent all documents to Dawn Stollenwerk. (2-18-2022) There was an issue with a minor leak from one light fixture, I contacted the GC, and will get the fixture replaced and repair the leak. (3-4-2022) The Contractor is waiting for the light fixture to come in. **(3-18-2022) No update.**

NF13-43 Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(3-18-2022) Working on the report.**

NF13-27 Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-10-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. **(3-18-2022) Working on the application for the CDBG grant from ACIA.**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along

Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. **(3-18-2022) Contractor finish the main installation along Herbert Dr.**

NF13-03 Street Opening:

(3-18-2022) 2 street opening permits were processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. **(3-18-2022) Working on the final change order, so we can close out this project.**

NF13-45 Reconstruction of Fuae Avenue (Municipal Aid FY 2020)

(5-22-2020) The City was approved for \$ 290,000.00 from the NJDOT 2020 grants for the reconstruction of Fuae Avenue between Zion Road and Dolphin Avenue. The design plan has been completed; we sent the design plans and the bid package to the NJDOT for their concurrence for the design and specifications. Also, we have dropped off a complete package at the Clerk's Office for Council Member review and approval. (6-12-2020) We received a letter from the NJDOT requiring minor revisions to the bid package, we are working to get the changes finished and sent back to the DOT by June 16th. (7-10-2020) Project has been advertised for August 4th bid opening. (8-7-2020) We received 4 bids the lowest bidder was Hackney Concrete, Inc (\$302,112.80) the estimated project budget was \$300,000.00 and a Recommendation of Award was sent to Council for approval. (8-28-2020) waiting on the NJDOT concurrence with the bid award, so we can move forward with the construction. (9-11-2020) We received the concurrence from the NJDOT, and the per-construction meeting will be held on the 14th. (10-2-2020) Nothing new to report. (10-16-2020) Contractor is starting the concrete work on Monday the 19th. (11-6-2020) Contractor started the concrete portion of the project. (11-20-2020) The concrete portion of the project will be completed by November 24th and the paving portion is scheduled for the first week in December subject to the weather. (12-11-2020) All concrete and drainage work have been completed, the paving contractor is scheduled for the week of the 14th the Contractor submitted Payment Request # 2. (1-14-2021) the paving portion of the project is on hold until this spring to ensure proper paving. (3-12-2021) Paving Contractor will mobilize early next week after the library parking lot is completed, it will take approximately one week to complete the paving portion of this project, also the contractor will start the turf restoration behind the installed curb after the paving is completed. (4-1-2021) The contractor started the turf restoration, and they will be starting on the pavement punch

list items next week. (4-15-2021) working on the punch list items and the final change order. (8-6-2021) We had a walk thru with a representative from the NJDOT, found the project substantially completed, waiting on the contractor to finish the punch list items, so we can close this project out. (8-26-2021) Contractor will finish the punch list items by September 10th. (9-10-2021) the contractor started the work on the punch list items on the 8th. (9-23-2021) No Update. (10-8-2021) We ordered the asphalt core testing, so we can prepare the final change order and close out the project with the NJDOT. (12-10-2021) Received the asphalt testing results, the asphalt material and thickness complies with the plan and specifications. (1-14-2022) we have the final change order, which includes the fuel and asphalt price adjustments, handicap ramp by Davis and access to the bike path, and additional paving that was determined to be necessary in the field. (2-6-2022) The final payment was processed, and we are finalizing the documents for the NJDOT to close this project out. **(3-18-2022) working on the project close out documents.**

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with Pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. **(3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022**

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. **(3-18-2022) No updates.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for

Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project.